

**BOARD OF PARK COMMISSIONERS**  
**AGENDA**  
Tuesday, February 5, 2019  
4:00 pm - City Hall Council Chambers

Call to Order: President – Mr. Alan Kappers

Roll Call:               Mr. Kappers  
                              Mr. Emerick  
                              Mrs. Westfall

Approve Minutes:     January 3, 2019 Board of Park Commissioners Meeting Minutes

Reports:               Jeremy Drake, Park Superintendent  
                              Ken Siler, Recreation Director (Report Attached)  
                              Kyler Booher, Director of Golf (Report Attached)  
                              Mr. Kappers, Planning Commission Report

Old Business:

New Business:        Consider providing a recommendation to Council for the naming of the Miami Shores Golf Course Event/Concession Area

                              Consider authorizing an agreement for the Tee Sign Proposal Bids

                              Consideration of the Troy Strawberry Festival request for the start and finish of the 10k Race at Duke Park on Sunday, June 2

                              Request to add additional items and a date change to the list of 2019 events on park properties

                              Consider recommending to the Planning Commission accepting Fees-in-lieu of park land for the proposed subdivision The Villages of Concord

Discussion:

Other:

Adjourn:

**BOARD OF PARK COMMISSIONERS  
MINUTES – January 3, 2019 4:00 PM  
COUNCIL CHAMBERS**

The meeting was called to order by Mr. Emerick, Vice President.

Members of the Board Present:           Mr. Jordan Emerick, Vice President  
  Mrs. Susan Westfall, Secretary

Members of the Park Board Absent:   Mr. Alan Kappers, President

Others Present:                           Kyler Booher, Director of Golf  
   Ken Siler, Recreation Director  
   Patrick Titterington, Director of Public Service and Safety  
   Sue Knight, Administrative Assistant  
   City staff  
   Citizens

The minutes of the December 4, 2018 meeting, were approved by unanimous vote, following motion of Mr. Emerick, second by Mrs. Westfall.

**REPORTS:**

- Recreation Director Ken Siler had submitted a report (copy attached to original minutes). This report was accepted. Mr. Siler noted that park shelter reservations started January 2, online and in the office. Throughout the year, the shelters are reserved between 1600-1800 times. Mr. Siler also stated the Troy Aquatic Park sold 110 memberships through December which was higher than the previous year.
- Director of Golf Kyler Booher had submitted a report (copy attached to original minutes). This report was accepted.

**NEW BUSINESS:**

- Assistant Development Director Tim Davis commented that the developer of the Reserve at Washington will be developed in two phases. The first phase will have 26 lots and the second phase will have 24 lots. Instead of having the required park land of one acre, the developer is asking for fees-in-lieu of which would bring approximately \$25,000 to Park and Recreation Department capital budget and Mr. Davis is recommending approval at the staff level. A motion was made by Mr. Emerick, seconded by Mrs. Westfall, to support the developer of the Reserve at Washington Subdivision paying fees-in-lieu of dedicated green space. Motion approved by unanimous roll call vote.
- Administrative Assistant Mrs. Sue Knight supplied a list of proposed concerts and events to be held on Prouty Plaza, Treasure Island and other Park properties. Mrs. Knight noted that there may be some other events added at a later date. After finding no concerns, Mr. Emerick moved to grant permission for the use of Prouty Plaza and Treasure Island Park for the proposed concerts and events. Mrs. Westfall seconded and the motion passed.

**OTHER:**

- Mr. Emerick explained that a check was received from the William H. Maier Trust in the amount of \$1,231.00. Mr. Emerick acknowledges the receipt of the check and noted the board does not need a motion to accept the funds.

January 3, 2019  
Page Two

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:05 PM.

Respectfully submitted,



**To:** Board of Park Commissioners

**From:** Jeremy Drake, Parks Superintendent

February 5, 2019 Park Board Report

- Held weekly staff meetings;
- Continued to service grounds maintenance equipment for the upcoming season;
- Serviced and repaired snow removal equipment as needed;
- Assisted Street Department with snow plowing during three snow events;
- Helped remove the downtown Christmas tree and decorations;
- Ordered supplies for the 2019 softball/baseball season;
- Started working with the Recreation Department and soccer club on spring soccer field needs;
- Removed dead street trees and stumps;
- Removed 3 dead trees in Community Park;
- Removed dead trees on the levee;
- Trimmed street trees;
- Completed annual employee evaluations;



## CITY OF TROY PARK BOARD MEETING

February 5, 2019

Council Chambers  
4:00 p.m.

### ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. Winter Adult Hockey League began on Tuesday, January 8<sup>th</sup>. Fifty-two (52) people are participating. This is the most we have ever had participate.
2. Registrations have begun for Girls' Softball. Information has been distributed to the Troy Schools.
3. Upcoming Hobart Arena events:
  - a. Greater Midwest Cheer & Dance Expo – February 9 & 10, 2019.
  - b. Rick Springfield – February 16, 2019.
  - c. Miami County Home & Garden Show – February 22, 23 & 24, 2019.
  - d. OHSAA District Division III Wrestling Tournament – March 1 & 2, 2019.
  - e. For King and Country – March 16, 2019.
  - f. Dwight Yoakam – March 22, 2019.
  - g. World Championship Ice Racing – March 30, 2019.
  - h. Winterguard International – April 2-6 and April 9-14, 2019.
  - i. Riverway Summit – April 19, 2019.
  - j. Dayton Feis – April 27, 2019.
  - k. Rhonda Vincent & The Rage with Special Guests Joe Mullins & The Radio Ramblers – April 28, 2019.
  - l. I AM KING – The Michael Jackson Experience – May 11, 2019.
4. Public Skating Report. (Attached)

5. We are currently offering \$10 off season passes through April, 2019. One Hundred Sixteen (116) 2019 Troy Aquatic Park season passes plus eleven (11) grandparents passes have been sold to date. This is seven more passes than last year.

# 2018 – 2019

## PUBLIC SKATING SESSIONS

		<u>ADMISSIONS #</u>	<u>RENTAL #</u>	<u>AMOUNT</u>
Saturday	11-3-18	128	88	\$ 859.00
Sunday	11-4-18	<u>68</u>	<u>44</u>	<u>\$ 484.00</u>
	(nice & warm)	196	132	\$1,343.00
Sunday	11-11-18	91	55	\$ 484.00
	(cold & windy)			
Saturday	11-17-18	66	56	\$ 499.00
Saturday	11-17-18	203	160	\$1,495.50
Sunday	11-18-18	<u>113</u>	<u>78</u>	<u>\$ 812.00</u>
	(nice & warm)	382	294	\$2,806.50
Friday	11-23-18	106	77	\$ 782.50
Saturday	11-24-18	67	51	\$ 495.50
Saturday	11-24-18	214	160	\$1,584.00
Sunday	11-25-18	<u>96</u>	<u>52</u>	<u>\$ 651.00</u>
	(nice, warm & rain)	483	340	\$3,513.00
Friday	11-30-18	109	85	\$ 816.50
Saturday	12-01-18	86	68	\$ 641.00
Saturday	12-01-18	143	117	\$1,043.50
Sunday	12-02-18	<u>54</u>	<u>39</u>	<u>\$ 391.50</u>
	(nice, warm & rain)	392	309	\$2,892.50
Saturday	12-8-18	270	219	\$2,022.50
	(Cold & windy)			
Friday	12-14-18	101	83	\$ 757.50
Saturday	12-15-18	46	38	\$ 329.00
Saturday	12-15-18	145	126	\$1,135.00
Sunday	12-16-18	<u>134</u>	<u>91</u>	<u>\$ 719.50</u>
	(nice, warm & rain)	426	338	\$2,941.00
Friday	12-21-18	178	138	\$1,354.00
Saturday	12-22-18	180	159	\$1,355.50
Saturday	12-22-18	112	89	\$ 845.50
Sunday	12-23-18	<u>291</u>	<u>227</u>	<u>\$2,180.50</u>
	(cold, rain, windy)	761	613	\$5,735.50
Wednesday	12-26-18	134	102	\$ 985.50

Thursday	12-27-18	205	172	\$1,533.50
Friday	12-28-18	251	213	\$1,879.50
Saturday	12-29-18	154	134	\$1,172.00
Sunday	12-30-18	277	218	\$2,020.00
Sunday	12-30-18	<u>242</u>	<u>182</u>	<u>\$1,763.00</u>
(nice, warm & rain)		673	534	\$4,955.00
Monday	12-31-18	240	212	\$1,803.50

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2019 February Report

Date: Tuesday, February 5, 2019

- Maintenance staff has been performing equipment maintenance.
- Dormant seeding of the fairways will take place over the next two weeks approximately.
- Clubhouse construction continues. VanCon has pushed back their forecasted completion date for the clubhouse to May 2<sup>nd</sup>.
- The driving range is still set for an April 1<sup>st</sup> opening date. Wackler Construction is currently installing concrete for cart access, pedestrian access, and a strip of concrete in front of the tee for golf mats to be placed. Golf mats will be used when weather forces the tee area to be closed.
- The golf course will re-open for the 2019 season on March 1<sup>st</sup>.

Please find attached the MTD/YTD Expense Report.

Account.....	Description.....	Revised app...	MTD Expense...	YTD Expense...	Unexpended....	Encumbrance...	Unencumbered..	% Used
713.445.5101	FT/PT EMPLOYEES W/	241,520.00	0.00	0.00	241,520.00	0.00	241,520.00	0.00
713.445.5102	OVERTIME W/ PERS	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5143	TERMINATION PAY-SIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5144	TERMINATION PAY-VAC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5149	OTHER PERSONNEL SER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5151	CITY SHARE-PERS PEN	33,960.00	0.00	0.00	33,960.00	0.00	33,960.00	0.00
713.445.5161	LIFE INSURANCE	325.00	21.20	21.20	303.80	0.00	303.80	6.52
713.445.5162	HEALTH INSURANCE	79,925.00	154.40	154.40	79,770.60	0.00	79,770.60	0.19
713.445.5163	CITY'S CONTRIBUTION	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00
713.445.5164	WORKERS' COMPENSATI	7,280.00	863.81	863.81	6,416.19	0.00	6,416.19	11.87
713.445.5165	UNEMPLOYMENT COMPEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5166	MEDICARE	3,520.00	0.00	0.00	3,520.00	0.00	3,520.00	0.00
713.445.5201	OFFICE MATERIAL & S	1,000.00	34.21	34.21	965.79	0.00	965.79	3.42
713.445.5202	REPRODUCTION/PRINTI	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5205	CHEMICALS	54,500.00	0.00	0.00	54,500.00	50,500.00	4,000.00	92.66
713.445.5207	COMPUTER SUPPLIES	300.00	0.00	0.00	300.00	0.00	300.00	0.00
713.445.5210	FOOD	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	0.00
713.445.5211	BEVERAGE\SUPPLIES	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	0.00
713.445.5213	BUILDING MAINTENANC	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00
713.445.5231	MACH & EQUIP SUPPLI	20,000.00	201.16	201.16	19,798.84	0.00	19,798.84	1.01
713.445.5239	OTHER MATERIALS & S	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00
713.445.5241	UNIFORM ALLOWANCE	2,100.00	0.00	0.00	2,100.00	0.00	2,100.00	0.00
713.445.5243	SAFETY CLOTHING/EQU	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00
713.445.5251	LICENSED VEHICLE SU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5253	FUEL-DIESEL	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	100.00
713.445.5254	FUEL-GASOLINE	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00	100.00
713.445.5255	NON-LICENSED MACH &	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5269	SUPPLIES FOR RESALE	38,000.00	0.00	0.00	38,000.00	0.00	38,000.00	0.00
713.445.5301	RENT/LEASE OF GOLF	500.00	0.00	0.00	500.00	0.00	500.00	0.00
713.445.5302	RENT/LEASE OF EQUIP	800.00	0.00	0.00	800.00	0.00	800.00	0.00
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00
713.445.5312	ELECTRICITY	20,000.00	1,257.45	1,257.45	18,742.55	0.00	18,742.55	6.29
713.445.5313	WATER/SEWER	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00
713.445.5315	FUEL OIL-HEATING	4,000.00	967.57	967.57	3,032.43	3,032.43	0.00	100.00
713.445.5316	TELEPHONE	2,000.00	319.72	319.72	1,680.28	0.00	1,680.28	15.99
713.445.5321	TRAVEL, LODGING, ME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5322	TRAINING/REGISTRATI	300.00	0.00	0.00	300.00	0.00	300.00	0.00
713.445.5324	MEMBERSHIPS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00
713.445.5331	ARCHITECTS AND ENGI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5335	EDP CONSULTANTS	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00	0.00
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5338	PERSONAL SERVICE CO	103,470.00	0.00	0.00	103,470.00	0.00	103,470.00	0.00
713.445.5339	MISCELLANEOUS SERVI	59,400.00	130.52	130.52	59,269.48	0.00	59,269.48	0.22
713.445.5359	INSURANCE POOL	4,500.00	2,860.92	2,860.92	1,639.08	1,703.06	-63.98	101.42
713.445.5361	MAINT. OF FACILITIE	40,000.00	1,080.93	1,080.93	38,919.07	27,000.00	11,919.07	70.20
713.445.5363	MAINT. MACH/EQUIP	30,000.00	1,536.26	1,536.26	28,463.74	5,060.00	23,403.74	21.99
713.445.5364	MAINT. LICENSED VEH	6,500.00	0.00	0.00	6,500.00	0.00	6,500.00	0.00
713.445.5365	MAINT. NON-LICENSED	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5381	POSTAGE	50.00	0.00	0.00	50.00	0.00	50.00	0.00
713.445.5384	MILEAGE REIMBURSEME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5386	ADVERTISING	500.00	0.00	0.00	500.00	0.00	500.00	0.00
713.445.5389	OTHER COMMUNICATION	500.00	0.00	0.00	500.00	0.00	500.00	0.00

Account.....	Description.....	Revised app...	MTD Expense...	YTD Expense...	Unexpended....	Encumbrance...	Unencumbered..	% Used
713.445.5390	TRANSFER STATION/DI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5398	PRINTING EXPENSE	1,200.00	52.24	52.24	1,147.76	0.00	1,147.76	4.35
713.445.5399	OTHER EXPENSE FOR O	6,200.00	1,314.00	1,314.00	4,886.00	0.00	4,886.00	21.19
713.445.5411	PRINCIPAL PYMT-NOTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5511	REFUND-CURRENT YR R	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00
713.445.5524	ACCRUED INTEREST	25.00	0.00	0.00	25.00	0.00	25.00	0.00
713.445.5525	REMITTTANCE OF STAT	18,000.00	0.00	0.00	18,000.00	18,000.00	0.00	100.00
713.445.5527	PREMIUM ON INVESTME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5542	PETTY CASH ESTAB/IN	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5611	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5631	FURNITURE & FIXTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5633	MACHINERY & EQUIPME	0.00	0.00	0.00	0.00	24,800.00	-24,800.00	000.00
713.445.5636	GOLF CARTS	19,500.00	0.00	0.00	19,500.00	19,000.00	500.00	97.44
713.445.5637	COMPUTER HARDWARE/S	0.00	0.00	0.00	0.00	0.00	0.00	0.00
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
* Dept 445 MUNICIPAL FACILITIES		896,475.00	10,794.39	10,794.39	885,680.61	159,095.49	726,585.12	
** 713 MIAMI SHORES FUND		896,475.00	10,794.39	10,794.39	885,680.61	159,095.49	726,585.12	
***		896,475.00	10,794.39	10,794.39	885,680.61	159,095.49	726,585.12	

## Miami Shores Golf Course Event/Concession Area Name Suggestions

	Name
1	Birdie's
2	either "Pete's cafe" or "Jenkins cafe" in honor of Pete Jenkins former mayor
3	The Shores
4	Mile 25
5	Jenkins Oasis (former Mayor Pete Jenkins)
6	Hole 19
7	The 19th Hole
8	The Rutherford Room
9	The 19th Green
10	Scotty's Pub
11	Fairway Eats
12	Larry Gingillio Event Space
13	Golfy McGolferson
14	IN HONOR OF MAYOR PETE JENKINS
15	The Green side Bunker
16	Hackers Paradise
17	Mulligans
18	Good Company Meeting House
19	Baggers Club
20	Dixie's Divot Den
21	The Donald Ross room
22	Birdie's
23	The 9 Iron grill
24	DinahShores
25	should be named after Pete Jenkins
26	LongShots
27	Under Par
28	Lock 12 Tavern
29	Pete Jenkins Lounge
30	Par-Tee Clubhouse
31	Strawberry Hill
32	Shoreline
33	Golfy McGolferson
34	The 918 Cafe
35	Michael Ham
36	Micheal Ham
37	The Albatross
38	BIT PIT (BEST IN TROY)
39	Dixie Grill
40	Just around the riverbend
41	Shankers or Sam Snead's Tavern
42	Billy and Ken's Dew Drop Inn (reference to Billy Mitchell and Ken Green)

43	19th Hole at Dixie's Place
44	Troy's Liars Club
45	Troy's Nut Hut
46	Snacks for Shore
47	Double Bogey McDivit's
48	The Dixie Room
49	Miami Shores Concession Clubhouse
50	McCoy Hall
51	Miami Shores Fellowship Clubhouse
52	The Par-Tee Cafe
53	The Money Pit
54	19th Hole
55	Friend's Cafe
56	Golfer's Cafe
57	Delight Cafe



**RFP – PAGE SIX**

**PROPOSAL SUBMITTED BY:**

**Company Name:** Masterpiece Signs & Graphics, Inc. DBA Golf Graphics

**Address:** 902 N. Main St. P.O. Box 124  
Bluffton, OH 45817

**Telephone Number:** 419-358-4653

**Submitted by:**   
(signature)

**Printed Name:** Timothy J. Boutwell

**Position with Company:** President

**Date Submitted:** Jan. 21, 2019





902 N. Main St.  
P.O. Box 124  
Bluffton, OH 45817  
419-358-4653

January 21, 2019

## Proposal

In response to RFP from:  
The Board of Park Commissioners  
City of Troy, OHIO  
for

Tee Signs for the Miami Shores Golf Course

### 1. Business History

- A. Been in business since fall of 1988. Now serving over 80 Golf Courses in Northwest Ohio, Eastern Indian and Southern Michigan.
- B. Timothy Boutwell – President    Adam Boutwell – Vice President
- C. Masterpiece Signs and Graphics, Inc. DBA Golf Graphics  
902 North Main St., P.O. Box 124 Bluffton, OH 45817    419-358-4653
- D. Timothy Boutwell Twp. Rd. 51 Bluffton, OH 45817    Cell# 419-231-4888  
email [tim.b@golfgraphicsonline.com](mailto:tim.b@golfgraphicsonline.com) Started business in fall of 1988 (30+ years)

### 2. Ohio Golf Course References:

Napoleon Golf Club (Municipal G.C.)

521 Glenwood Ave. Box 151

Napoleon, OH 43543

Tony Cotter – Napoleon Recreation Director - Office #419-592-4010

Have used our Tee Sign Program since 1995

Veterans Memorial Park Golf Course (Municipal G.C.)

15906 St. Rt. 309 Box 212

Kenton, OH 43326

Todd Hayter – Gen. Mgr. – 419-674-3853

Have used our Tee Sign Program since 1998

Echo Hills Golf Course (Municipal G.C.)

2100 Echo Lake Dr.

Piqua, OH 45356

Chip Fox – Pro/Gen. Mgr. – 937-778-2086

Have used our Tee Sign Program since 1990

quality of the material we use is prime for outdoor use. However, if for any reason, there is an issue with any quality matter in between the times of our reconditioning, let us know and the matter will be immediately addressed.

- In reference to the Term. (page4)

For a period of 36 months from the Effective Date of our Agreement, Golf Graphics shall provide determined item (18 – T-Signs). At the annual anniversary of each Effective Date a 36 month Agreement will be renewed upon the satisfaction of both parties. We offer to the advertising sponsors the option of purchasing a one year advertisement or a three year advertisement at a discount. A copy of our contract is enclosed for your review.

The following have been attached to or are included with this proposal:

- Tee Sign design
- Certificate of Liability Insurance
- Sample Copy of Contract
- Corian sample pieces. Qty 3. (Please return samples upon completion of this process)
- Winter Storage Letter

Attached to this proposal is a Sample Copy of the contract between Golf Graphics and City of Troy, OHIO. Care has been taken to harmonize the RFP, this Proposal, and the Contract. In the event that there is a conflict between the RFP, this Proposal, and the attached Contract, the Contract shall prevail.

Miami  Shores

1

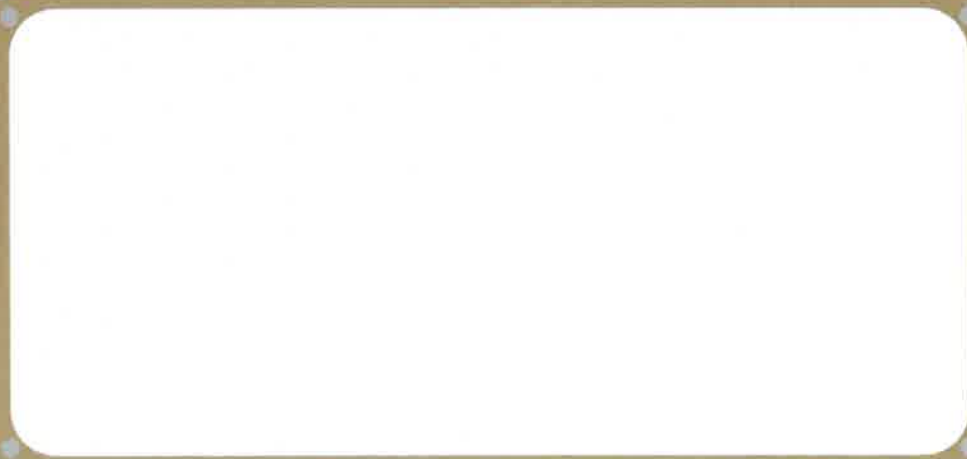
PAR 4

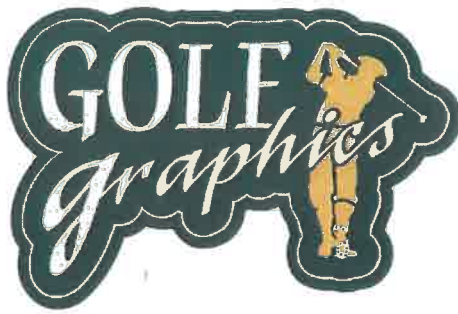
• 513

• 490

• 457

• 452





**419-358-GOLF**

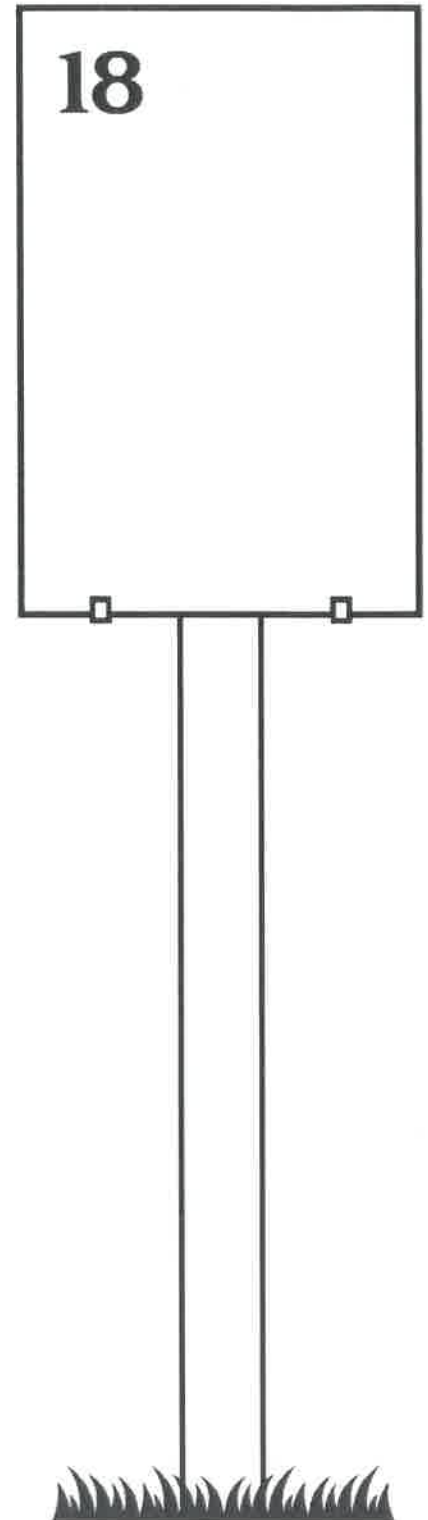
902 N. Main St. Bluffton, OH

### **TEE SIGN WINTER STORAGE**

As the winter months approach, we at Golf Graphics want to send you a reminder of the proper tee sign storage procedure.

1. It is very important that the vinyl covers be placed over the tee signs and any other signs provided by Golf Graphics before removing them from the ground sleeves. (The covers help to prevent nicks and scrapes to the signs during transport to storage.)
2. Remove security lag from bottom of post that goes through the ground sleeve, lift sign and post out of sleeve and screw lag back into post for storage. (Do not remove the sign from the post!)
3. Always stack the covered signs face to face when transporting.
4. Place the provided caps over the plastic ground sleeves to keep out winter moisture & debris.
5. Stack the covered signs in an upright position, face to face, against your storage wall in a dry location.
6. In the spring always leave vinyl covers on the signs until they are placed back in the ground sleeves.
7. Always insert the security lag back into the post through the ground sleeve to discourage theft.

Please contact us if you have any questions.  
Thank you for the opportunity to provide you with  
your signage needs.





(419) 358-GOLF  
902 N. Main St. PO Box 124  
Bluffton, OH 45817

The City of Troy, OH  
Course Name Miami Shores Golf Course Date: \_\_\_\_\_  
Address 402 E. Staunton Rd.  
City Troy State OH Zip: 43573  
Phone (937) 335-4457 Email \_\_\_\_\_

Noted Items: ☒ Tee Signs (Qty.) 18 ☐ Other \_\_\_\_\_

Additional Information: \_\_\_\_\_

Place of Storage: \_\_\_\_\_

For and in consideration of the mutual promises contained herein, the receipt and sufficiency thereof are hereby acknowledged, the undersigned ("Golf Course") and Masterpiece Signs & Graphics, Inc., DBA Golf Graphics ("Golf Graphics") agree as follows:

For a period of 36 months from the Effective Date of this Agreement ("Term"), Golf Graphics shall provide and maintain items specified above ("Signage & Noted Items"). Advertisements will be printed or otherwise attached to the Signage & Noted Items. The Effective Date is the later of (1) the date of execution of this Agreement, or (2) the date the Advertisements are attached.

All Signage & Noted Items remain the property of Golf Graphics.

Golf Graphics will update the Advertisement portion of the Signage & Noted Items, from time to time, and will also inspect and maintain the signage as a whole. Golf Graphics retains the right to access the above signage, at any time, on the golf course or in storage. All attempts will be made, in advance of said updates and maintenance, to contact a representative of the golf course to make arrangements for such.

Any other provision of this Agreement notwithstanding, if Golf Graphics, in its sole discretion, determines that its revenue does not sufficiently offset production and/or maintenance costs, Golf Graphics may terminate this Agreement by giving Golf Course written notice.

Golf Course shall not assign this Agreement without the expressed written consent of Golf Graphics.

No additions, modifications, attachments, or repairs are to be made to any Signage & Noted Items. All repairs, replacements, and modifications must be done by a Golf Graphics employee or representative. Please call Golf Graphics to express any needs or questions.

No temporary or permanent signs, notes, or notices are to be taped, glued, screwed or otherwise attached to the Signage & Noted Items and/or post structures.

According to the provided instructions, the Signage & Noted Items shall be installed by Golf Course, at the beginning of each golf season. At the end of each golf season, the Signage & Noted Items are to be removed from the course and put into inside storage by Golf Course. Golf Course shall handle the Signage & Noted Items with care.

If any damage or loss occurs on any of the Signage & Noted Items, Golf Course shall, contact Golf Graphics immediately. Golf Graphics will repair or replace, at Golf Graphics sole discretion, the Signage & Noted Items, at no cost to Golf Course.

Golf Graphics reserves the right to terminate this Agreement at any time due to excessive damage, theft, or acts of vandalism to the Signage & Noted Items, at its sole discretion.

At the annual anniversary of each Effective Date, this Agreement shall automatically be renewed for another 3-year Term unless cancelled in writing by certified mail by either party at least ninety (90) days prior to such anniversary.

This Agreement incorporates the entire understanding between the parties and may be amended only in writing by the parties. Each individual signing this Agreement represents that he/she is authorized to sign it and that the other is entitled to rely on it.

Signature \_\_\_\_\_ Title \_\_\_\_\_

Printed Name \_\_\_\_\_ Mobile Phone (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Accepted And Agreed To By:

**Golf Graphics**

Signature \_\_\_\_\_ Title \_\_\_\_\_



**TERM**

The City of Troy Miami Shores Golf Course is seeking an initial proposal for three years, with three one-year renewal options that would be mutually agreed upon by the City and the vendor, and confirmed in writing no later than January 5 of each the three renewal years.

**INDEMNIFICATION AND INSURANCE**

The selected vendor in conjunction with the use of the public property of the Miami Shores Golf Course agrees to defend, indemnify and hold harmless the and the City of Troy, Ohio, and respective employees, directors, officials, officers, agents, volunteers and other persons acting in the City's behalf against all claims, actions, suits, causes of action, or demands arising from or flowing from acts or omissions of Golf Graphics (vendor) its employees, directors, officials, officers, agents, volunteers and other persons acting in its behalf related to the placement of tee sign displays at the Miami Shores Golf Course.

Golf Graphics (vendor) agrees to procure and maintain for the duration of the final agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the vendor's performance of work under such agreement. Coverage shall be at least as broad as: Commercial general liability insurance including products and completed operations, bodily injury, property damage, and personal & advertising injury with limits no less than one million dollars (\$1,000,000) per occurrence. The policy shall cover, or be endorsed to cover the City of Troy, Ohio, its employees, directors, officials, officers and agents as "additional insureds". For any claims related to the agreement, the vendor's insurance shall be primary coverage as respects the City of Troy, Ohio, its employees, directors, officials, officers and agents. Any insurance or self-insurance maintained by the City of Troy, Ohio, its employees, directors, officials, officers and agents shall be excess of the vendor's insurance and shall not contribute with it.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/15/19

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Tabler Insurance 123 S Main St Findlay OH 45840	<b>CONTACT NAME:</b> Michael Tabler <b>PHONE (A/C, No, Ext):</b> 419-425-1414 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> <table style="width: 100%;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td><b>INSURER A:</b> Grinnell Mutual Reinsurance Company</td> <td></td> </tr> <tr> <td><b>INSURER B:</b></td> <td></td> </tr> <tr> <td><b>INSURER C:</b></td> <td></td> </tr> <tr> <td><b>INSURER D:</b></td> <td></td> </tr> <tr> <td><b>INSURER E:</b></td> <td></td> </tr> <tr> <td><b>INSURER F:</b></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	<b>INSURER A:</b> Grinnell Mutual Reinsurance Company		<b>INSURER B:</b>		<b>INSURER C:</b>		<b>INSURER D:</b>		<b>INSURER E:</b>		<b>INSURER F:</b>	
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<b>INSURER D:</b>															
<b>INSURER E:</b>															
<b>INSURER F:</b>															
<b>INSURED</b> Masterpiece Signs & Graphics Inc Golf Graphics Inc. P O Box 124 Bluffton OH 45817															

## COVERAGES

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b>			4852513-0	3/1/18	3/1/19	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X	X				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						
	<input type="checkbox"/> NON-OWNED AUTOS						
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OCCUR						
	<input type="checkbox"/> CLAIMS-MADE						
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

City of Troy, Ohio, its employees, directors, officials, officers, and agents are also listed as an additional insured.

## CERTIFICATE HOLDER

## CANCELLATION

City of Troy 100 S Market St Troy OH 45373	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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February 5 2019

To: Board of Park Commissioners  
Jeremy Drake, Superintendent of Parks  
265 Adams St. Troy, Ohio 45373

From: Troy Strawberry Festival Inc.  
Kailey Pour, Festival Manager  
405 SW Public Square, Troy, OH 45373  
937-339-7714

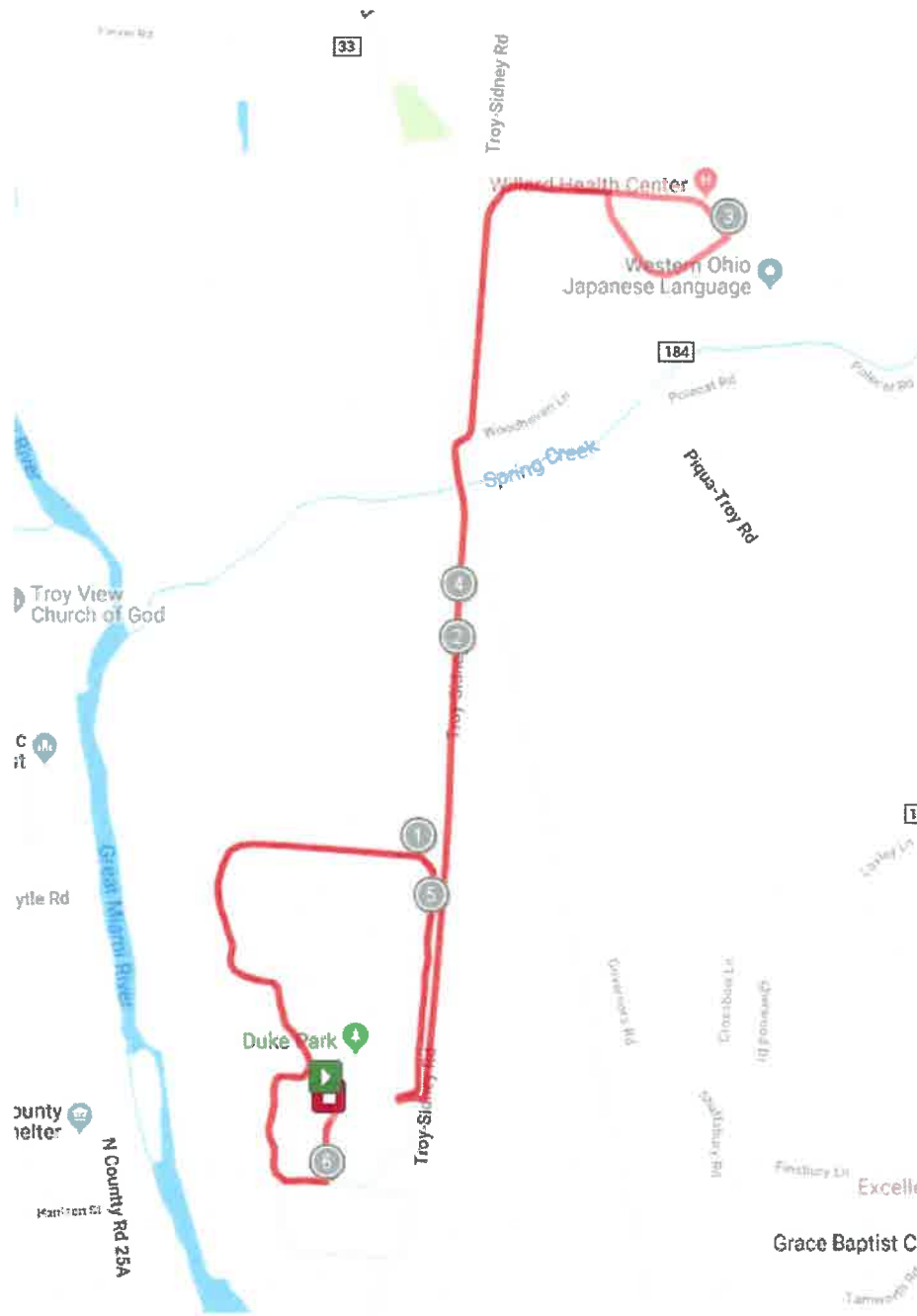
The Troy Strawberry Festival is seeking permission for the use of Duke Park as the start and finish line of the 10k Race held on Sunday June 2<sup>nd</sup> starting at 8:30 AM. Due to the scheduled construction of Riverside Drive the festival has had to come up with an alternative race route.

The race route is shown on the attached map. Starting on the path at Duke Park going around the path and turning left at the park entrance onto Troy Sidney Road through the 5- Point intersection. Runners will follow Crestwood where the Valley View Crestwood loop will be their turn around following the course in reverse back to Duke Park.

The race is anticipated to end no later than 10:30 AM. In 2018 there were approximately 450 participants and we expect the same amount again in 2019. The use of Duke Park should not interfere with any other activities happening throughout the park that do not require the use of the paved path.

# 2019 Strawberry 10k Classic

<https://www.mapmyrun.com/routes/view/2377139269>



Description: Course starts and finishes inside Duke Park using the paved path around the park. Where the path crosses the park entrance, runners will turn left and head West on Troy-Sidney and proceed West through the 5-Points intersection. Runners will follow Crestwood where the Valley View-Crestwood loop makes a nice turn-around. Runners will then follow the course in reverse back to the Duke park finish.

## **MEMO**

**TO:** BOARD OF PARK COMMISSIONERS

**FROM:** SUE KNIGHT

**DATE:** January 30, 2019

**SUBJECT:** PROUTY PLAZA/PARK EVENTS REQUESTED FOR 2019

When the Board approved the initial list of concerts and other events for which Prouty Plaza or other park property is requested or may be used during 2019, it was noted that there may be additional requests to be considered based on changes or updates.

It would be appreciated if the Board of Park Commissioners would consider the following:

**DATE CHANGE:**

6-22 Concert would be changed to 6-29 with the same starting time of 7:30 pm.

**ADDITIONAL REQUESTS:**

Movies at Treasure Island Park, which is a cooperative effort between the Troy-Miami County Public Library and the Recreation Department, with the movies starting at dusk. It is noted that titles have not yet been determined.

June 18 with a rain date of June 25

July 9 with a rain date of July 16

It would be appreciated if the above date change and two events would be considered by the Board.

**Cc:** Mayor Beamish  
Mr. Titterington  
Mr. Drake, Park Dept.  
Mr. Ferree, Electrical Div.

**MEMORANDUM**

**TO:** Board of Park Commissioners

**FROM:** Tim Davis, Assistant Development Director

**DATE:** February 5, 2019

**SUBJECT:** The Villages of Concord Subdivision

---

**BACKGROUND AND DISCUSSION:**

The City of Troy received an application to build out an existing subdivision named The Villages of Concord, located off of Wayne Street (north of Kroger Marketplace). The current subdivision, which consists of existing condos, will be incorporated in the proposed subdivision of single-family homes. This subdivision compasses 10.028 acres and includes 35 buildable lots that range from .138 acres (6,011 square feet) to .560 acres (24,393 square feet). The developer is not proposing to provide any parkland and is requesting a review from the Park Board to consider fees-in-lieu-of instead of 3% (.3 acres) of parkland required by the Subdivision Regulations. A current clubhouse exists in the development but will only be used by the existing condos and not the new proposed single-family homes. The proposed preliminary plan is attached to this report.

In accordance with the Subdivision Regulations (Section 1117.02), Planning Commission may accept fees-in-lieu-of instead of open space. The developer proposes to pay fees-in-lieu-of instead of provide private or public open space at the required three percent. Accepting fees-in-lieu-of would result with \$17,500 in the Park and Recreation capital budget. This number assumes all undeveloped lots (35) are developed. The fee will be collected with the submittal of zoning permits for the principal structure.

Staff is recommending the acceptance of fees-in-lieu-of instead of open space due to the small number of zoning lots in the proposed subdivision.

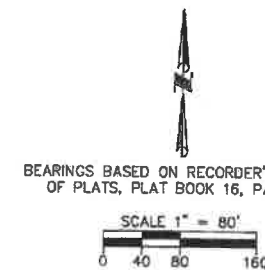
**REQUESTED ACTION:**

It is requested that the Board of Park Commissioners recommend to Planning Commission a positive recommendation to accept fees-in-lieu-of parkland for the proposed Subdivision named The Villages of Concord.

# THE VILLAGES OF CONCORD SINGLE FAMILY

PT. 7189 INLOT TROY MIAMI  
COUNTY OHIO

VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_  
MIAMI COUNTY RECORDER'S RECORD OF PLATS



BEARINGS BASED ON RECORDER'S RECORD  
OF PLATS, PLAT BOOK 16, PAGE 96

FEE \$ \_\_\_\_\_

MIAMI COUNTY RECORDER BY DEPUTY RECORDER

MIAMI COUNTY AUDITOR APPROVED AND TRANSFERRED \_\_\_\_\_ 20\_\_\_\_

MIAMI COUNTY AUDITOR BY DEPUTY AUDITOR

## MINIMUM SETBACKS

25' FRONT  
5' EACH SIDE  
25' REAR

## LEGEND

- 5/8" X 30" REBAR  
W/CAP TO BE SET
- IRON PIN FOUND
- (NR) NON RADIAL LINE
- UTILITY EASEMENT LINE
- BUILDING SETBACK LINE
- (27) CONSTRUCTION LOT NUMBER

## AREA SUMMARY

35 BUILDING LOTS	6.727 AC.
COMMON AREA LOT	2.565 AC.
PRIVATE STREET R/W	0.736 AC.
TOTAL	10.028 AC.

## DESCRIPTION:

BEING A REPLAT OF THE PARTS OF INLOT NUMBER 7189  
NOT PLATTED AS THE VILLAGES OF CONCORD CONDOMINIUM  
OWNED BY TROY INVESTMENT GROUP, L.L.C., AS RECORDED IN  
OFFICIAL RECORD 472, PAGE 760 AND CONTAINING 10.028  
ACRES.

## NOTE:

LOT 32 HAS DISTANCE ALONG THE SETBACK LINE OF 50.56  
FEET.

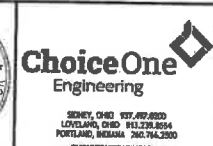
I HEREBY CERTIFY THAT THIS IS A TRUE REPRESENTATION OF  
THE SUBDIVISION HEREON PLATTED BASED ON AN ACTUAL  
SURVEY PERFORMED UNDER MY DIRECTION. 5/8" X 30" IRON  
PINS WITH CAPS WILL BE SET AT ALL LOT CORNERS.

*Allen J. Bertke*  
ALLEN J. BERTKE, P.S. #8629

1-2-19  
DATE

DEED REFERENCE  
DEED BOOK 708, PAGE 48

CONDO 1, PG. 56	CONDO 1, PG. 72
CONDO 1, PG. 58	CONDO 1, PG. 76
CONDO 1, PG. 59	CONDO 2, PG. 4
CONDO 1, PG. 65	REC. 14, PG. 97
CONDO 1, PG. 61	REC. 15, PG. 110
CONDO 1, PG. 66	REC. 16, PG. 96
CONDO 1, PG. 67	REC. 26, PG. 42
CONDO 1, PG. 69	LOT 17, PG. 165
CONDO 1, PG. 70	LOT 20, PG. 55
CONDO 1, PG. 71	LOT 23, PG. 97
	LND 55, PG. 74



DATE:	04-26-2017
DRAWN BY:	AJB
JOB NUMBER:	MIATRO1705
SHEET NUMBER	1 OF 2